Ottawa Riverkeeper Inc. Financial Statements March 31, 2012



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### Independent Auditor's Report

### To the members of Ottawa Riverkeeper Inc.

We have audited the accompanying financial statements of Ottawa Riverkeeper Inc., which comprise the statement of financial position as at March 31, 2012, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



### Basis for Qualified Opinion

In common with many charitable organizations, Ottawa Riverkeeper Inc. derives revenue from the general public in the form of cash contributions, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to contribution revenues, excess of revenue over expenses and cash flows from operations for the years ended March 31, 2012 and 2011, current assets as at March 31, 2012 and 2011, and net assets as at April 1, 2011 and 2010 and as at March 31, 2012 and 2011. Our audit opinion on the financial statements for the year ended March 31, 2011 was modified accordingly because of the possible effects of this limitation in scope.

### **Qualified Opinion**

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of Ottawa Riverkeeper Inc. as at March 31, 2012 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants, Licensed Public Accountants

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Ottawa, Ontario June 15, 2012

### Ottawa Riverkeeper Inc.

### Financial Statements

For the year ended March 31, 2012

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# Ottawa Riverkeeper Inc. Statement of Financial Position

March 31		2012		2011
Assets				
Current		.=		
Cash Funding receivable	\$	67,088	\$	50,161 31,500
HST receivable		6,065		4,476
Prepaid expenses		2,671		1,957
		75,824		88,094
Capital assets (Note 2)		24,963		18,322
	\$	100,787	\$	106,416
Liabilities and Net Assets				
Current		2.702	•	0.400
Accounts payable and accrued liabilities Deferred contributions	\$	3,723	<u> </u>	8,100 26,500
		3,723		34,600
Deferred contributions				
related to capital assets (Note 3)		26,897		15,680
		30,620		50,280
Commitments (Note 4)				
Net Assets Unrestricted		70,167		56,136
		100,787	\$	106,416
	<del></del>	100,707	<del></del>	100,410
Approved by the Board:				
Director				
Director				

# Ottawa Riverkeeper Inc. Statement of Changes in Net Assets

For the year ended March 31	 2012	2011
Balance, April 1	\$ 56,136 \$	44,395
Excess of revenue over expenses	 14,031	11,741
Balance, March 31	\$ 70,167 \$	56,136

# Ottawa Riverkeeper Inc. Statement of Operations

For the year ended March 31		2012		2011
Revenue				
Other funding and donations	\$	178,572	\$	198,021
Funding- Trillium Foundation Amortization of deferred contributions		82,500		49,600
related to capital assets		4,936		2,110
Other		1,319	_	150
	_	267,327		249,881
Expenses				
Advertising and promotion		10,912		17,861
Amortization		6,787		4,317
Bank charges		988		1,024
Communications		7,462		4,620
Conference and membership fees		1,221		2,562
Equipment rental and lab fees		12,253		252
Insurance		1,258		1,254
Office		9,032		5,519
Professional fees		9,044		2,453
Rent		20,995		21,599
Salaries and benefits		164,308		172,123
Subcontracts		3,833		2,000
Travel		5,203		2,556
		253,296		238,140
Excess of revenue over expenses	\$	14,031	\$	11,741

### Ottawa Riverkeeper Inc. Statement of Cash Flows

For the year ended March 31	 2012	2011
Cash provided by (used for):		
Operating activities		
Excess of revenue over expenses	\$ 14,031 \$	11,741
Items not affecting cash: Amortization	 6,787	4,317
	20,818	16,058
Net change in non-cash working capital balances:  Decrease in funding receivable	31,500	11,900
Increase in HST receivable	(1,589)	(3,185)
Decrease (increase) in prepaid expenses	(714)	21
Decrease in accounts payable and accrued liabilities	(4,377)	(2,975)
Decrease in deferred contributions	 (26,500)	(16,900)
	 19,138	4,919
Investing activities		
Acquisition of capital assets	 (13,428)	(14,639)
Financing activities		
Decrease in long-term funding receivable	•	30,700
Decrease in long-term deferred contributions	-	(30,700)
Deferred contributions related to capital assets	 11,217	11,955
	 11,217	11,955
Increase in cash	16,927	2,235
Cash, April 1	 50,161	47,926
Cash, March 31	\$ 67,088 \$	50,161

## Ottawa Riverkeeper Inc. Summary of Significant Accounting Policies

### March 31, 2012

### Nature of organization

Ottawa Riverkeeper Inc. is a registered charitable organization incorporated under the laws of Canada and is exempt from income taxes. It is concerned first and foremost with the protection of the Ottawa River's ecological integrity. The objectives of Ottawa Riverkeeper are to achieve a healthy, ecologically sustainable Ottawa River available for the enjoyment and benefit of its Ontario and Quebec communities; and to work independently as well as cooperatively with individuals, businesses, community groups and all levels of government on both sides of the river to achieve our mission.

Ottawa Riverkeeper Inc. was established to:

- a) Sustain and enhance the ecological health of the Ottawa River; identify breaches of environmental laws and regulations and pursue compliance; identify significant ecological areas in the watershed that require restoration and protection;
- b) Conduct ecological monitoring and research; develop and maintain an expert understanding of the river's ecological values, processes and special features;
- c) Promote public awareness and stewardships; inform the public and key decision makers about issues impacting the ecological health of the river;
- d) Encourage partnerships and coordination; identify and establish partnerships with individuals, communities or organizations working towards a shared vision.

#### Capital assets

Capital assets are recorded at cost. Amortization is recorded on the declining balance basis as follows except in the year of acquisition when one-half the rate is used.

Computer equipment	30% diminishing balance basis
Furniture & Other equipment	20% diminishing balance basis
Website	20% diminishing balance basis

### **Contributed services**

Because of the difficulty of determining fair value, the statement of income does not include any amounts for services contributed by the members of the Board of Directors, or the volunteers who assist the corporation in carrying out its service delivery activities.

### Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

## Ottawa Riverkeeper Inc. Summary of Significant Accounting Policies

### March 31, 2012

## Revenue recognition (continued)

Contributions externally restricted for capital assets are recorded as deferred contributions related to capital assets and are amortized to operations on the same basis as the related asset is depreciated.

#### Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

#### Financial instruments

Financial assets and financial liabilities are initially recognized at fair value and their subsequent measurement is dependent on their classification as described below. Their classification depends on the purpose for which the financial instruments were acquired or issued, their characteristics and the organization's designation of such instruments. Settlement date accounting is used.

The organization has classified its financial instruments as follows:

Asset/Liability	Category	Measurement
Cash	Held-for-trading	Fair value
Accounts receivable	Loans and receivables	Amortized cost
Accounts payable and accrued liabilities	Other financial liabilities	Amortized cost

The carrying amount of these financial assets and financial liabilities approximates their fair values unless otherwise disclosed.

### New accounting pronouncements

In December 2010, the Accounting Standards Board (AcSB) issued new accounting and financial reporting requirements for not-for-profit organizations, which will require non-government (private sector) not-for-profit organizations to adopt either International Financial Reporting Standards or Accounting Standards for Private Enterprises (ASPE) plus the current 4400 Series of Standards related to not-for-profit organizations, for year ends beginning on or after January 1, 2012. Early adoption is allowed. The impact of the transition on the organization's financial statements has yet to be determined.

## Ottawa Riverkeeper Inc. Notes to Financial Statements

### March 31, 2012

#### 1. Financial instruments

Credit risk refers to the risk resulting from the possibility that parties may default on their financial obligations to the organization. Interest rate risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate due to changes in market interest rates. It is the opinion of management, given the nature of the organization's financial instruments, that the organization is not exposed to significant credit risk or interest rate risk arising from these financial instruments.

### 2. Capital assets

			2012		2011
	Cost	Accumulated Cost Amortization		Cost	 cumulated nortization
Computer equipment Other equipment Furniture Website	\$ 21,520 4,679 1,475 13,103	\$	9,632 702 724 4,756	\$ 21,802 - 1,175 5,278	\$ 5,712 - 573 3,648
	\$ 40,777	\$	15,814	\$ 28,255	\$ 9,933
Net book value		\$	24,963		\$ 18,322

### 3. Deferred contributions related to capital assets

Deferred contributions related to capital assets represent the unamortized balance of grants and donations received for the purchase of capital assets. The amortization of deferred contributions related to capital assets is recorded as revenue in the Statement of Operations. The changes for the year are as follows:

 2012	2011
\$ 15,680 \$	3,725
 16,153 (4,936)	14,065 (2,110)
\$ 26,897 \$	15,680
\$ 	\$ 15,680 \$ 16,153 (4,936)

## Ottawa Riverkeeper Inc. Notes to Financial Statements

### March 31, 2012

### 4. Commitment

Ottawa Riverkeeper Inc. has entered into a new five year lease that commenced July 1, 2011, requiring annual payments of \$20,032 plus HST.

### 5. Capital disclosures

As a not-for-profit entity, the organization's operations are reliant on contributions and revenues generated annually. The organization has accumulated unrestricted net assets over its history. A portion of the accumulated net assets is retained as working capital which may be required from time to time due to the timing of contribution receipts and revenue generation. The remaining surplus is available for the use of the organization at the discretion of the organization's Board of Directors. The organization's net assets are not restricted.